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| **SERCC Executive Team Meeting**  **Date and Time: May 26th, 3:30pm-5:00pm**  **Location: TEAMS** |

**Agenda**

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| **Time CDT** | **Topic** | **Proponent(s)** | **Attachment** |
| 3:30 pm | Welcome and minutes approval | Chair-Dr. Sutor |  |
| 3:35 pm | * Staffing/Hiring Update | Nicole |  |
| 3:50 pm | * Data Update | Nicole |  |
| 4:10 | * Committee updates   + Steering   + Finance | Nicole/Amy |  |
| 4:25 pm | * Regional Programs Coordinator Hiring Update | Amy R./Amy T. |  |
| 4:35 pm | * Vice-Chair Nomination/Vote | Amy |  |
| 5:00pm | Adjourn | All |  |

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| Attendance: **Must have quorum to vote** |

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| **Member** | **Member** | **Voting Member** |
| Amy Becker |  | Nina Arneson |
| Nicole Mucheck |  | Amy Rauchwarter |
| Leota Lind |  | Dr. Sutor |
| Jolie Adams |  | Crystal Peterson |
| Jennifer Jiang |  | Dr. Clements |
| Erin Sexton |  |  |
|  |  |  |

X= attending; 0 = absent

Minutes of the May 26, 2022, SERCC Executive Board meeting.

Meeting called to order at 3:35pm.

Minutes from the April 28th meeting were reviewed, and motion made by Dr. Clements and second by Nina Arneson, motion passed.

Staffing/Hiring Update – currently have 8 openings with 2 set to fill on May 31st. Majority of open positions are direct care positions. Jen Peterson will move over into the Clinical Supervisor role and Nexus has posted the Mobile Crisis Coordinator position. Nicole confirms that some staff are willing and want the overtime that is available right now, there is also staff that does not want overtime and extra shifts are not required of any staff. Leadership is also stepping up to fill in open shifts when needed.

Finance Committee Update – Jolie Adams reviewed the SERCC April financials with the Ex. Board. Question was raised about sustainability of SERCC based on some of the financials, including the accounts receivable line item. Nexus is meeting regarding sustainability and census conversations regularly. There are still residential rooms that need to be open due to construction items (sink repair). The new legislation (youth residential) will hopefully help with sustainability. Amy Becker will connect with purchasing regarding the constructions concerns for a more detailed explanation about what is being done. Ex Board members would like sustainability to become an ongoing Ex. Board agenda item going forward to discuss the financial concerns going forward.

Steering Committee Update – review the newly passed legislation and provide any feedback to Amy Becker. The steering committee meets every other month so the minutes from the April Ex Board meeting are the same. With the new legislation, there will be additional conversation around the possibility of changing the maximum allowable days of stay.

Data Update – ED referrals are increasing – increased communication with ED social workers. Self and family/friend are still consistently high referral source. Residential adult census numbers are down slightly but residential youth are up slightly. Mobile response teams have been getting increase calls and thus increase referrals. Nicole is meeting with OMC leadership regarding ED connections. Mayo telehealth has started – able to coordinate medical services without actually sending the individual to Mayo ED. Nicole has followed up with Mayo Ambulance regarding the ET3 program – hoping to increase these referrals also.

Regional Programs Coordinator Update – the position will be posted next week (week of May 30-June 3). The posting will be open for 10 days and interviews will be scheduled for last weeks in June with hiring anticipated end of July/beginning of August.

Vice-Chair Voting – Amy Becker opened the discussion about nominating a new Vice-Chair. Discussion around respect and regarding for all parties involved and what should leadership skills should be priority moving forward and around sustainability. Dr. Sutor nominated Dr. Clements as Vice-Chair with second from Amy Rauchwarter, motion passed.

Dr. Sutor thanked everyone as he moved out of the Chair position.

Nina Arneson thanked Dr. Sutor for his leadership as chair the past two years and asked for a motion to adjourn the meeting. Motion made by Dr. Sutor and second by Amy Rauchwarter, motion passed. Meeting adjourned at 4:28pm.