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| **SERCC Executive Team Meeting**  **Date and Time: April 16th, 21 3:00pm-5:00pm**  **Location:** [**Teams Virtual Room**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODU2YThkYzctZDgwNS00Nzc4LThkZDktMzc0YjY5ZWNmNDY5%40thread.v2/0?context=%7b%22Tid%22%3a%223b13dafd-8985-4fad-8f2c-467a9832b60a%22%2c%22Oid%22%3a%22a8c3cb89-e6c8-4b3e-b4d4-1121107a3504%22%7d) |

**Agenda**

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| **Time CDT** | **Topic** | **Proponent(s)** | **Attachment** |
| 3:00 pm | Welcome | Chair-Dr. Sutor |  |
| 3:05 pm | Minutes  Meets: Standing meeting times | All |  |
| 3:15 pm | Certification and Hiring update   * Introductions | Margaret/Nicole |  |
| 3:35 pm | Governance Agreement | Amy B. |  |
| 3:50 pm | Language Plan | Nicole/Dr. Sutor |  |
| 4:10 pm | Ribbon Cutting   * Timeline | Nicole/Tim |  |
| 4:20 | Outreach Presentation   * Run through * Who has seen it? * Who should be prioritized? | Nicole/Tim |  |
| 4:45 | Committee updates   * Outcomes * Facilities * Clinical * Communications | Nicole/Tim |  |
| 5:00 pm | Adjourn | All |  |
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| Attendance: **Must have quorum to vote** |

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| **Member** |  | **Member** |  | **Voting Member** |  |
| Amy Becker |  |  |  | Nina Arneson |  |
| Tim Hunter |  |  |  | Bruce Sutor |  |
| Nicole Mucheck |  |  |  | Casey Clements |  |
| Jennifer Peterson |  |  |  | Sean Kinsella |  |
| Toby Taylor |  |  |  | Amy Rauchwarter |  |
| Mika Baer |  |  |  | Heather Johnson |  |
| Ashley Rosival |  |  |  |  |  |
| Erin Sexton |  |  |  |  |  |
| Wendy Moore |  |  |  |  |  |
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X= attending; 0 = absent

Minutes of the April 16, 2021 SERCC Executive Board meeting.

Meeting called to order at 3:03 pm.

Minutes from the February 11th meeting motion to approve made by Amy Rauchwarter and seconded by Heather Johnson and unanomously approved.

Nicole Mucheck introduced Toby Taylor as SERCC residential supervisor who started this week and comes from Rochester Public Schools and MN Adult and Teen Challenge. Looks forward to working with everyone and excited. Jennifer Peterson who starts in May as the Mobile Crisis Coordinator comes from Family Service Rochester. Excited and very happy to be sitting on meetings early with everyone. Welcome to both.

Tim Hunter reports on the building timeline – seeking temporary occupancy due to a slight COVID delay within the construction crew. Pushing back finalizing the facility to end of May thus occupancy, enrollment, license and hiring are being pushed back. Were initially looking at end of June to operationalize SERCC but now looking at into July for operationalize SERCC. Nicole Mucheck and Tim Hunter are meeting with DHS April 19th regarding timeline, have also reached out to MDH regarding changes in the timeline. Do we adjust the hiring timelines? Stay with the current timeline for those staff that have been hired but then delay the direct support positions until closer to the actual occupancy/open date of SERCC. Nexus has completed the resubmission for DHS based on questions/feedback from DHS. Waiting for certification to come through on mobile crisis license, has already received verbal confirmation that it was approved but haven’t yet received the written certification.

Outreach Presentation:

Nicole Mucheck and Tim Hunter walked through the “Introduction to SERCC” presentation they have been presenting to County staff and community partners. Info-graphic of crisis response services will continue to be used on the website and after SERCC opens. This info-graphic also starts to address how mobile crisis connects into the spectrum of care, Tim and Nicole then provide more detail on how the mobile crisis teams work and how that connects with SERCC on the spectrum of care. Do we need to add information about who are the right individuals to be brought into SERCC? – not thinking of adding this to the presentation at this time. Want to encourage connections and having a working relationship with partners. By leaving this information out has allowed for conversations via questions as part of the presentation process. Works as a good introduction to SERCC. Some indication that prioritizing this presentation with key sponsors such as County Boards and providers who work along the spectrum and will work closely with SERCC. Some wondering about if this presentation could be recorded and distributed for use. Tim Hunter will be doing a virtual walk through of SERCC that will be shared and can be used with stakeholders and partners. With the new legislation and concerns raised, mobile crisis needs to be a full agenda item for discussion so that there is full understanding of mobile crisis and how all services fit on the mental health service spectrum.

Committee Updates:

Surveys sent out to consumers and had a good response rate. Are currently working through responses and will be holding a focus group that will hopefully lead to membership in the Consumer Advisory Committee.

Clinical did not meet last week.

Good discussion regarding the artwork within SERCC – Nexus team is putting together an art concept for SERCC. Looked at timeline and are prioritizing need for high traffic areas.

Communication met – reviewed ribbon cutting plan and are looking at media and publicity. Looking to align an editorial piece with the ribbon cutting. Maybe should be targeting NPR and some Twin Cities media outlets. Question raised regarding getting the presentation to the front-line workers such as law enforcement, EMS and social workers. Suggested to connect with SE MN EMS consortium to get the presentation/protocols distributed to front line workers.

Standing meeting time – the group wants this. Survey of what works best for the group. Tim Hunter will send out a survey.

Certification/Hiring Updates – All licenses have been submitted – had some feedback and are working through the resubmission process. Rule 29 is being reviewed now. In addition to Toby and Jen have also hired a clinical supervisor and have offers and interview set for the evening mental health professionals. Scheduling RN supervisor candidate interviews. One RN hired with phone screens set for other applicants. Would be helpful to see a breakdown of staffing of positions filled and unfilled and also the staffing pattern.

Governance Agreement had two minor changes and adjusted the financial listing to accurately reflect the Mayo Clinic and Olmsted Medical Center contributions do not follow calendar years. Motion made to accept and approve the changes to the Governance Agreement by Nina Arneson and seconded by Sean Kinsella and vote approved unanimously.

Discussion around interpreter (conversations) and translation (documents) services. Does SERCC need to have a plan or will the County of fiscal responsibility be covering this service/cost? There is concern about 24/7 access to LEP. ELSA boxes – did they work/what is the feedback? More research needed into what options are available and at what cost.

Motion to adjourn the meeting was made by Casey Clements and seconded by Heather Johnson, motion passed unanimously, and meeting adjourned at 4:33pm.