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| **SERCC Executive Team Meeting**  **Date and Time: May 19th, 21 12:00pm-2:00pm**  **Location:** [**Click here to join the meeting**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2VjYmQwMTQtMzZiYi00YmY4LTk2OWUtNzVhYTczZTdkYWJi%40thread.v2/0?context=%7b%22Tid%22%3a%223b13dafd-8985-4fad-8f2c-467a9832b60a%22%2c%22Oid%22%3a%22a8c3cb89-e6c8-4b3e-b4d4-1121107a3504%22%7d) |

**Agenda**

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| **Time CDT** | **Topic** | **Proponent(s)** | **Attachment** |
| 12:00 pm | Welcome | Chair-Dr. Sutor |  |
| 12:05 pm | Minutes  Meets: Standing meeting times | All |  |
| 12:15 pm | Mobile Crisis | Tim |  |
| 12:45 pm | Meeting Dates | All |  |
| 1:00 pm | Conflict of interest   * Annual Disclosure? | Dr. Sutor/All |  |
| 1:15 pm | Timelines for opening   * Licensing Update * Hiring Update * Facilities Update | Nicole/Tim |  |
| 1:25pm | Workflow-Emergency Services | Tim/All |  |
| 1:45 | Media Point of Contact | Nicole/Tim |  |
| 2:00 pm | Adjourn | All |  |
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| Attendance: **Must have quorum to vote** |

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| **Member** |  | **Member** |  | **Voting Member** |  |
| Amy Becker |  |  |  | Dr. Sutor |  |
| Tim Hunter |  |  |  | Nina Arneson |  |
| Nicole Mucheck |  |  |  | Sean Kinsella |  |
| Clare Larsen |  |  |  | Amy Rauchwarter |  |
| Leota Lind |  |  |  | Dr. Hoffmann |  |
| Toby Taylor |  |  |  | Dr. Clements |  |
| Margaret Vimont |  |  |  | Tara Reich |  |
| Dr. Taylor-Desir |  |  |  |  |  |
| Mika Baer |  |  |  |  |  |
| Erin Sexton |  |  |  |  |  |
| Ashley Rosival |  |  |  |  |  |
| Jamie Swift |  |  |  |  |  |
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X= attending; 0 = absent

Minutes of the May 19, 2021 SERCC Executive Board meeting.

Meeting called to order at 12:02 pm.

Minutes from the April 16th meeting motion to approve made by Dr. Clements and second by Dr. Hoffmann and motion passed unanimously.

Tim Hunter presented an overview of the CREST Mobile Crisis Program and how it fits on the continuum of care and will interact with SERCC.

Standard meeting date and time has not yet been established but will look at other times for the Ex. Board to set a meeting time and date. Since 3-5 in the afternoon doesn’t work what other time slots would work and would 12-2 in the afternoon work? Will we need 2 hours or would an hour or 1.5 hours work? There seems to be some agreement around a noon meeting time going forward and shifting the meeting to an hour. Tim Hunter will send out a poll for days that work staring in September for a standing meeting.

Introductions were done as we had some new faces on the call today. Tara Reich from MNPrairie will replace Heather Johnson as the other CREST representative on the Ex. Board. Jamie Swift is one of the new clinical supervisors at SERCC. Dr. Taylor-Desir will be providing some psychiatric services at SERCC.

Dr. Sutor is bringing up a discussion around possible conflicts of interest regarding his services to SERCC through the Ex. Board as Chair, will also be providing some direct services at SERCC and will also continue to lead the Mayo team engaged in SERCC. Should a conflict of interest discussion be an annual topic for the voting members of the Ex. Board? The Ex. Board expressed no concerns with Dr. Sutor’s multiple roles and also liked the idea of implementing an annual conflict of interest disclosure or discussion for the voting members of the Ex. Board.

SERCC opening – still looking at an end of June/beginning of July open date. Still looking at certificate of occupancy (COO) is still planned to be received before the end of May. There are some minor details such as trim within the building that will be completed after COO is received. On track for licensing from DHS and on-site review is scheduled. MDH process has not been as smooth and still working through if SERCC needs to complete the MDH process – so far there is no disadvantage to not completing the MDH process. Do we need to establish an opening date for publicity purposes? The communications committee is working through that process but waiting on COO to finalize the date and will connect with DHS to narrow down the licensing window to set an open date. Will communicate the Ex. Board via email regarding setting an opening date and a ribbon cutting date.

Hiring update – filled the nursing supervisor role and have multiple candidates in progress for the mental health practitioners, nursing and YSP/DSP roles. Working through the child psychiatrist contract process. Thank you to Toby Taylor for the leg work he has done to facilitate the hiring process.

Emergency Services Workflow – flow of individuals in an out of EDs in the area and how this relates to ET3 and triage helping in emergency vehicles and also medical triage for consumers coming into SERCC. Ways to provide medical evaluations without moving someone to an ED and who owns those costs? Would those costs flow through insurance or is there another way to fund these services? ET3 option may allow for Mayo Ambulance staff to come to SERCC or via telehealth to complete the evaluation and consult with a physician? How often will medical evaluations need to be completed? If on holds, then medical evaluation needs to be completed within 48 hours so how will this workflow look? Are we comfortable that the medical evaluation costs would flow to the consumer when we are trying to eliminate barriers to services? Work to outline the process with OMC due to proximity and billing process. Leveraging telehealth seems to be the way to work through the medical evaluation process and then connect consumers back to care providers for non-emergent medical needs. Connecting with smaller EDs that have no in-patient beds and having conversations about efficiencies and working together instead of sending people to crisis beds outsider of their home communities – possibly a conversation/connecting with SERCC regarding the mental health concern.

Media point of contact – are we comfortable with Nicole Mucheck and Nexus being the media contact for SERCC? What is the communications committee thoughts on transition to Nicole and Nexus? Maybe we hold a virtual town hall? The Ex. Board would like to hear from the communications committee regarding the point of contact transition. More outreach to users and the community is needed regarding the usage details such as how does an EMT decide to take someone to SERCC or the ED? Are there materials that we could distribute more broadly? There will be a virtual tour completed and sent out broadly.

Meeting adjourned at 1:39pm by motion from Dr. Hoffman and seconded by Nina Arneson, motion passed unanimously.